

# Grading taking longer than usual?



## Track your hours.

Make sure that you are keeping track of hours, and are not working over (working for free).

Questions?  
[mail@agsem-aeedem.ca](mailto:mail@agsem-aeedem.ca)



# Need to learn new software?



## This is paid time!

Track the hours it takes to learn a new platform...you're on the clock!

Questions?  
[mail@agsem-aeedem.ca](mailto:mail@agsem-aeedem.ca)



Pressured to work over  
your hours, or to be in  
an unsafe situation?



Talk to us.

Contact us with any  
questions or concerns about  
your working conditions—  
completely confidential.

**AGSEM**  
McGill's Teaching Support Union

[mail@agsem-aeedem.ca](mailto:mail@agsem-aeedem.ca)

# Got a TA contract?



## Fill out a Workload Form !

Every TA must fill out a Workload Form, and revise it halfway through term. This helps protect you by showing how the work is broken down.

Questions?  
[mail@agsem-aeedem.ca](mailto:mail@agsem-aeedem.ca)



# Did the shift online mean less work?



## Your total paid hours can't be reduced.

Your total contract hours cannot be reduced, even now.

If this happened to you:  
[mail@agsem-aeedem.ca](mailto:mail@agsem-aeedem.ca)

